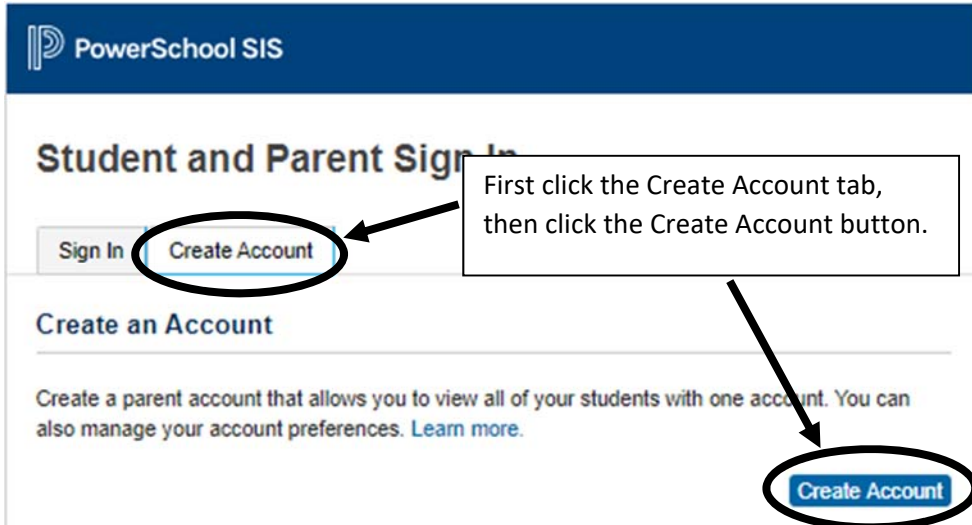


# Parent Portal Account Creation

1. After you've navigated to GCSD's PowerSchool Parent Portal (<https://goshen1.powerschool.com/public>), click the Create Account tab, then click the Create Account button.



2. Complete the Create Parent Account section.

PowerSchool SIS

## Create Parent Account

Parent Account Details

First Name	Demo
Last Name	Parent
Email	demoparent@goshendemo.org
Re-enter Email	demoparent@goshendemo.org
Desired Username	demoparent
Password	..... <b>Strongest</b>
Re-enter Password	.....

Password must: \*Be at least 8 characters long

Your Username can be anything you want. Your Password can be anything you want, but must be at least 8 characters long. Choose a strong password (box to right of Password field shows password strength as you type your password). Write down your username and password and store the note securely until you have memorized them. The username and password are cAsE sensitive (uppercase letters must be entered uppercase, lowercase letters must be entered lowercase).

# Parent Portal Account Creation

3. Complete the Link Students to Account section.

## Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name	Fake Student 1
Access ID	BXTU
Access Password	••••
Relationship	Mother

Obtain the student's Access ID and Access Password from the student's school. **Access ID and Access Password are cAsE sensitive.**

- You must have at least 1 enrolled student to create a parent account.
  - For each of your students, enter the student's name, the student's Access ID and Access Password (obtain from the student's school), and choose the relationship that best describes your biological or legal relationship to the student.
  - You can link up to 7 students to your account from the account creation screen.
4. Scroll to the bottom of the page and click Enter.
  5. Once your account is created, you will need to verify the account using the link emailed to your email address used when setting up the account (check your Spam/Junk Email folder if you don't see the verification email).



## Student and Parent Sign In

Sign In Create Account

Congratulations! Your new PowerSchool account has been created. Check your email for a link to verify your account.

Username

Password

# Parent Portal Account Creation

6. Once you have verified your account, you can login using the username and password you created.



## Student and Parent Sign In

Sign In

Create Account

✔ Congratulations! Your new PowerSchool account has been verified. Enter your Username and Password to start using your new account.

Username



Password



[Forgot Username or Password?](#)

Sign In